

How To Register on Proxibid:

1. On the Brzostek home page, locate the Onondaga County 2021 Tax Foreclosure Auction. It is listed in Three different places. Choose any of the following options:
 - a. Under “Upcoming Auctions” (green tab on the left).
All auctions are in order by date. (or)
 - b. Under “Tax Foreclosure Auctions” (yellow tab on the right) or
 - c. Under “Upcoming Auctions” Brown tab top center)
2. Open the Auction. The Auction details will now show up.
3. Scroll Down & click on “**Click Here for Registration Link and Terms:**” (This will be available on 10/4/2021).
4. A PDF document will download. Open the PDF by clicking on the box at the bottom of your screen.
5. Read through the “Terms of Sale” **COMPLETELY**.
6. Click on the link to Proxibid. By clicking on the link to Proxibid, you are agreeing to all the Terms and may continue.
7. You have now opened the Proxibid platform.
8. You need to “sign up” and create an account (unless you already have one).
 - a. Click on the “Sign-up” Button to create your Proxibid account.
(Find it on the blue banner at the top of the page on the right.)
9. You must follow all the steps that Proxibid requires, including reading their user agreement, privacy policy and terms.
 - a. A valid credit card is required and verified through Proxibid. Be sure to have enough available on your credit card to complete the transaction if you are the winning Bidder. Please contact your bank or credit card company **prior** to the auction to inform them of the possible large transaction and to release the funds.
 - b. When creating your account, be sure to use the name that you wish to be recorded on the Deed.